



Historic Preservation Board Meeting Minutes  
Wednesday, March 8, 2023  
5:00 PM, Mesa Verde Room, Cortez City Hall

**In attendance:** Linda Towle, Holly Tatnall, Mitchell Toms, Rachael Weaver, Becky Levy, Darrin Uptain, Racheal Marchbanks, Rob Dobry

Meeting called to order 5:02 PM

**Introduction of those Present:** Jesse Uptain

**Public Input and Comments:** None

**Approval of Minutes:** Toms moved to approve the February 1 minutes with minor changes that Towle will make; Tatnall seconded.

**New Business:**

- a. CLG review with Lindsey Flewelling will be taking place in Cortez June 7, 2023.
- b. There will be a CLG webinar on Tax Credits for historic preservation work on Wednesday, March 29. Towle will send out more information.
- c. Russell, Toms and Towle are up for renewal. They need to submit letters of interest to City Council and complete several forms for Cortez City Human Resources.
- d. Towle requested approval for a letter of support for the Cortez Cultural Center's Laura Musser grant. Toms moved for approval; Uptain seconded.

**Old Business:**

- a. City Web meeting notification is work in progress. They are still working on getting meeting notifications posted.
- b. Towle reported on NPAC webinar, *Design Review with Limited Resources: Working without Professional Preservation Staff*. Most valuable takeaway is that title companies should know when a property is listed on an historic preservation register. This means that property listing should appear in the closing packet. Marchbanks suggested Linking GIS map to City website for public viewing.
- c. Colorado SHF Survey Planning grant 2021. Project # 2021-SP\_001 progress. Scott Baker submitted report both electronically and by paper to SHF for completion.
- d. 2022 CLG Grant Update - Wahlers submitted a draft of the final report for review.
- e. 2023 CLG Grant application was not awarded. Need to work on underrepresented communities.
- f. 13th Annual Preservation Day will be May 13, 2023. Will center on auto tourism in 1950's and 1960's. Vista Grande Seniors will be available at three locations in the morning to share experiences. Uptain will work with car club members to make sure that vehicles from that time period will be available. Car owners will be available in the afternoon to visit with participants. No formal tours. Location sites need to be confirmed. Possibilities are Montezuma Heritage

- Museum, Kokopelli's, the Farm or the Chamber, and Cortez Cultural Center. Info for poster will go to printer for proof before the next meeting.
- g. The application for JC Penney's building to be on the City Register is going to the city attorney for review. Toms, the owner, signed paperwork. Tatnall moved to recommend application; Levy seconded.
  - h. The city is interviewing for a position that will include administrative support for the board. Hope to have someone on board by April.
  - i. Rachael Marchbanks applied to be AOR for COMPASS and was approved. This provides access for board members to use the History CO database. Towle has been approved as an individual user.

**Other Business:** None

**Update from Board Representatives:**

- a. City Council - approved on second reading to negotiate contract for land use code.
- b. Board of Realtors - Weaver forwarded the interactive link for properties to board members for property information.
- c. Cortez Cultural Center - grants in the works, planning for upcoming events.
- d. Chamber of Commerce - nothing new.
- e. Planning and Building - reviewing signage and impacts.
- f. Montezuma Heritage Museum has appointed an interim director, Jeff Brown, while Ann Brown is recovering.

Adjourned at 6:03 PM.