



Cortez Public Library
202 N Park St.
Cortez, CO 81321
970.565.8117

LIBRARY ADVISORY BOARD MINUTES

Location: Cortez Public Library

Date: Wednesday, May 21, 2025

Time: 4:00 P.M.

I. PROCEDURES

1. Roll Call

Present: Carolyn Goff, Damiond Smith, Aly Maun,,Holly Tatnall, Karen Sheek, Lydia DeHaven, Caitrin Smith

Absent: Heidi Brugger (excused)

Members of the public were not present.

II. NEW BUSINESS

1. Election of Officers

All members vote unanimously to elect the following officers.

- Chairperson: Karen Sheek
- Vice-Chairperson: Aly Maun
- Secretary: Damiond Smith

2. City Manager comments

Drew Sanders welcomed new and returning members, encouraging them to explore the library and note recent updates and improvements. He emphasized the importance of member input, noting that every perspective is valued and plays a vital role in helping the library grow and improve.

3. Review the new board manual

Members received a brief manual overview and were provided an electronic copy.

4. Establish day/time for future meetings

The board will continue to meet on the second Thursday of the month, but has changed the time to 5 pm. The location will be the library.

5. Review April's Library Report and Director updates

Beth Edson presented the April Library report covering visitor and usage data and programming. Everyone was provided with information and a reading log for Summer Reading.

6. Board Discussion

The board discussed trending electronic resources, like Libby and streaming services. The library plans to invest more in eBooks and eAudio material and explore streaming options like Kanopy or Hoopla.

There was a question about terms. Please see attachment A on page 3 for members and term limits.

III. ADJOURNMENT

Meeting adjourned at 5:01 p.m.

Next Meeting: Thursday, June 12 at 5 p.m.

Attachment A

LIBRARY ADVISORY BOARD TERM LIMITS

(Eight members serve on the Library Advisory Board with a maximum of two persons that reside outside the City limits per Resolution No. 10, Series 1999. Ex-officio members include the Librarian, the Chief Assistant, and one City Council person)

Meetings are held monthly at the Cortez Public Library, 202 North Park.

Member Carolyn Goff, reappointed 1/2023, term expires 11/2025

Member Damiond Smith, appointed 6/2024, term expires 6/2027

Member Heidi Brugger, appointed 6/2024, term expires 6/2027

Member Aly Maun, appointed 6/2024, term expires 6/2027

Member Holly Tatnall, re-appointed 1/2023, term expires 11/2025

Chairperson Karen Sheek, re-appointed 1/2023, term expires 11/2025

Member Caitrin Smith, appointed 4/2025, term expires 4/20/28

Youth Member - vacant