

2018 CITY OF CORTEZ WATER CONSERVATION PLAN APPENDIX ADDENDA

- Memo to Council from Rich Landreth for June 12, 2018, Council Workshop:
Update of the 2010 Water Conservation Plan
- Minutes: Cortez City Council Regular Workshop, June 12, 2018
- Memo to Council from Rich Landreth for August 14, 2018, Workshop:
*Water Conservation Plan Goals, Water Saving Measures, and
Implementation Schedule*
- Minutes: Cortez City Council Regular Workshop, August 14, 2018
- Agenda and Minutes: Cortez City Council Regular Meeting, August 28, 2018
- Minutes: Cortez City Council Regular Workshop, August 28, 2018
- Public Notice of Water Conservation Plan Public Comment Period
- Agenda & Minutes: Cortez City Council Regular Meeting, October 23, 2018
- Agenda & Minutes: Cortez City Council Regular Meeting, November 13, 2018
- Comments from Brett M. Schmidt, P.E. on City of Cortez's Draft 2018 Water Conservation Plan, and Comment Responses from City
- Resolution No. WE-2017-1, Series 2017:
*Establishing the Water Rate Charges and the Water Development Charges
for the City of Cortez Water Enterprise*
- City of Cortez Ordinance No. 1257, Series 2018:
*Adopting by Reference the 2018 Water Conservation Plan for the City of
Cortez, Colorado*



City of Cortez
City Council Correspondence

June 12, 2018

MEMO TO: Honorable Mayor and Members of the Cortez City Council
 FROM: Rich Landreth, Water Treatment Plant Superintendent *Rich Landreth*
 SUBJECT: UPDATE OF THE 2010 WATER CONSERVATION PLAN

BACKGROUND

The City's Water Conservation Plan was first adopted in 1996. In 2009, the City hired Brilliam Engineering to update the Plan to meet the new guidelines established by the Colorado Water Conservation Board (CWCB). This updated Plan was adopted by the City Council; then submitted to and approved by CWCB in 2010. The CWCB guidelines require an update every seven years. The Public Works Department began updating the existing Plan in 2017 for adoption by Council in 2018.

DISCUSSION

Sections 1 through 4 of the Water Conservation Plan, as well as the Appendix, have been updated with the best available information. Beginning in Section 5, most of the goals have been reached or are in progress; new goals will need to be established. In Section 6, the water savings measures need to be addressed; many of them have not been implemented. Our task will be to review the measures and decide whether to keep them, change them, or delete them. Finally, an implementation plan will need to be developed.

When all of the steps are completed, the Plan will be need to be formally approved and adopted by the City Council and submitted to the CWCB for their approval. Each year during its seven-year term, the Plan will be evaluated and updated. One final note, the CWCB is developing guidelines for adding a planning component to a water conservation plan. Section 5.5 has been added as a placeholder for this section.

ACTION

After tonight's review and discussion of the draft plan, another work session should be scheduled to finalize our goals, water saving measures, and implementation plan. Once that has been accomplished, a final "draft" plan will be ready to present to Council.

Since the updated Plan must be adopted by Ordinance, we will follow up by presenting the Ordinance and final "draft" Plan for first reading before City Council. We will then advertise for the mandated 60-day time frame for public comment and notice of public hearing. Second reading and public hearing of the Ordinance will then be held before City Council for adoption of the updated Water Conservation Plan.

CORTEZ CITY COUNCIL
REGULAR WORKSHOP
TUESDAY, JUNE 12, 2018

1. The workshop began at 5:40 p.m., with dinner served. Attendance at the workshop included Mayor Karen Sheek, Mayor Pro-tem Orly Lucero, Sue Betts, Mike Lavey, and Gary Noyes. Councilmembers Ty Keel and Jill Carlson were absent. Staff members present were Management Intern Peyton Heitzman, Director of Public Works Phil Johnson, Water Treatment Plant Superintendent Rich Landreth, Director of Parks and Recreation Dean Palmquist, Chief of Police Roy Lane, and City Clerk Linda Smith. There were seven people in the audience. Pictures of the Recreation Center Community Garden were shared with Council.
2. Council continued discussion from the last Council worksession on limiting the time citizens speak. Mayor Sheek pointed out that all citizens should be treated the same when they speak at a Council meeting. Council agreed that a reasonable time limit should be set to allow everyone the opportunity to address Council. Discussion was held on the amount of time and how the process would be administered. Council agreed to keep the time limit the same for both public hearings and citizen participation time and that the person should be allowed to speak twice. It was agreed that citizens would be allowed to speak no more than two times and the time limit would be limited to four minutes each time. Also, the time limit requirement would be excluded if there are follow-up questions with Council.
3. Public Works Director Johnson stated that discussion was held previously with Council on the need to revise the 2010 Conservation Plan; however, it was determined that the plan would be updated after the new Councilmembers began. Water Treatment Plant Superintendent Landreth reviewed the chapters of the Conservation Plan and noted that the process would take several months to complete. He spoke about the data/appendix/graphs and stated that the new plan would be refreshed each year after adoption. He spoke about educating the public on water conservation and the need to accurately meter the water that is used by residents, businesses, and the parks. It was noted that a public comment period of 60 days would be included in the process before a public hearing is held with City Council. Water Treatment Plant Superintendent Landreth stated that the Colorado Water Conservation Board (CWCB) would have final approval of the plan. Discussion was held on providing demonstration gardens which could explain the different xeriscape options. He spoke about rebate programs that may be offered in the future. He asked Council to forward any questions they may have on the plan. Director of Public Works Johnson spoke about integrating Land Use Code requirements for water usage for future subdivisions into the plan as well. He also spoke about two pilot programs being offered by Western Water Assessment with the University of Colorado Boulder. He stated that he is checking out the program to see if the City could participate.
4. Mayor Sheek spoke about the next steps for the Fiber – Feasibility Study. She stated that during the recently completed feasibility and business case study presented by Finley



City of Cortez
City Council Correspondence

August 14, 2018

MEMO TO: Honorable Mayor and Members of the Cortez City Council
FROM: Rich Landreth, Water Treatment Plant Superintendent
SUBJECT: WATER CONSERVATION PLAN GOALS, WATER SAVING MEASURES,
AND IMPLEMENTATION SCHEDULE

BACKGROUND

During the Council work session on June 12, 2018, discussion was held on updating the 2010 Water Conservation Plan. One item discussed was the need to finalize Water Conservation Goals in Part 5 and Water Savings Measures in Part 6.3 of the Plan. We also need to set an Implementation Schedule, Part 8.2.

DISCUSSION

Attached is an outline of Parts 5 and 6.3, along with suggestions for new goals and water-saving measures. Also included is a table for the implementation schedule. Once items are selected for inclusion in the Plan, a final draft will be completed and presented to Council at a public hearing. After the presentation, there will be a 60-day public comment period.

Once the comment period has ended and all questions and comments addressed, the Plan will need to be approved by ordinance. Upon approval by Council of the ordinance adopting the Plan, a copy will be submitted to the Colorado Water Conservation Board for their approval.

The Public Works Department will be responsible for monitoring the Plan progress and completing an annual evaluation and review. Results of this annual evaluation and review will be presented to the City Council.

ACTION

Select goals, water savings measures, and an implementation schedule so that a final draft can be presented to the public in the near future.

WATER CONSERVATION PLAN GOALS, WATER SAVING MEASURES,
AND IMPLEMENTATION SCHEDULE

PART 5 - WATER CONSERVATION GOALS

- 5.1 GOAL #1: IN SHORT-TERM - MAINTAIN PER CAPITA WATER DEMAND AT CURRENT REDUCED LEVELS. OVER LONG-TERM - REDUCE PER CAPITA WATER DEMAND TO 200 GPCD. This goal has essentially been reached; our new goal is to reduce per capita water demand to 180 gpcd.
- 5.2 GOAL #2: FULL METERING / MONITORING. This goal has been reached for the most part; recommend leaving this as a goal until the entire system is metered.
- 5.3 GOAL #3: IMPROVE QUANTIFICATION OF WATER LOSS, MAINTAIN WATER LOSS OF <5%. Our current apparent unaccountable water equals about 15%. This should be lower as we complete meter installations and begin reporting known water losses (leaks, hydrant flushing, and unbilled usage).
- 5.4 GOAL #4: INSTITUTE AUTOMATIC METERING READING SYSTEM. This project was completed in 2016; recommend changing this to: "Investigate Advanced Metering Infrastructure System (AMI)". This is a central fixed-base system that would allow real-time usage information for the City and our customers.

ADDITIONAL SUGGESTED GOALS:

5.5 Goal #5: Complete a Drought Contingency Plan

5.6 Goal #6: Add a Planning component to the Plan

PART 6.3 – SELECTED WATER SAVINGS MEASURES / PROGRAMS

- A. WATER-SAVING MEASURE / PROGRAM #1: WATER-EFFICIENT FIXTURES & APPLIANCES – Rebate program.
- B. WATER-SAVING MEASURE / PROGRAM #2: WATERWISE LANDSCAPING PROGRAM – To include incentives.
- C. WATER-SAVING MEASURE / PROGRAM #3: WATER-EFFICIENT INDUSTRIAL & COMMERCIAL PROCESSES.
- D. WATER-SAVING MEASURE / PROGRAM #4: WATER REUSE SYSTEMS.
- E. WATER-SAVING MEASURE / PROGRAM #5: DISTRIBUTION SYSTEM LEAK IDENTIFICATION AND REPAIR.
- F. WATER-SAVING MEASURE / PROGRAM #6: PUBLIC EDUCATION, CUSTOMER USE AUDITS, WATER SAVINGS DEMONSTRATIONS – Development of demonstration gardens.

- G. WATER-SAVING MEASURE / PROGRAM #7: WATER RATE STUDY / CONSERVATION PRICING – Tiered rate structure.
- H. WATER-SAVING MEASURE / PROGRAM #8: REGULATORY MEASURES – Watering restrictions; Limits on the amount of turf for new construction; Dual plumbing systems.
- I. WATER-SAVING MEASURE / PROGRAM #9: INCENTIVES, REBATES TO ENCOURAGE CONSERVATION – This is the same as Program #1, recommend removal.

ADDITIONAL WATER SAVING MEASURES TO CONSIDER:

Rainwater Harvesting

IMPLEMENTATION SCHEDULE:

Water Saving Measure / Program	Implementation Date	Anticipated Budget Allocation
#1: Water-Efficient Fixtures & Appliances	No later than 2020	? / year
#2: Waterwise Landscaping Program	No later than 2019	? (one time)
#3: Water-Efficient Industrial & Commercial Processes	No later than 2020	? / year
#4: Water Reuse Systems	Ongoing	Not Applicable
#5: Distribution System Leak Identification & Repair	Ongoing / Contractor	\$50,000
#6: Public Education, Customer Water Use Audits, Water-Saving Demonstrations	Ongoing	? / year
#7: Water Rate Study / Conservation Pricing	No later than 2019	\$40,000 (one time)
#8: Regulatory Measures	Ongoing	Currently incurred
#9: Incentives, Rebates to Encourage Conservation	No later than 2020	See #1 (above)

CORTEZ CITY COUNCIL
REGULAR WORKSHOP
TUESDAY, AUGUST 14, 2018

1. The workshop began at 5:15 p.m., with Council's picture retaken. Dinner was served at 5:30 p.m. Attendance at the workshop included Mayor Karen Sheek, Mayor Pro-tem Orly Lucero, Sue Betts, Jill Carlson, Ty Keel, Mike Lavey, and Gary Noyes. Staff members present were Management Intern Peyton Heitzman, Risk Manager/Executive Assistant Dawn Lightenburger, Director of General Services Rick Smith, Director of Public Works Phil Johnson, Water Treatment Plant Superintendent Rich Landreth, Director of Planning and Building Sam Proffer, Director of Parks and Recreation Dean Palmquist, City Attorney Mike Green, City Manager John Dougherty, and City Clerk Linda Smith. There were three people in the audience.
2. Discussion was held on the 2019 Community Support Grant Process. Risk Manager/Executive Assistant Lightenburger stated that the grants would be posted on-line on September 1, 2018 and due back by September 28, 2018. She stated that Council will review the requests at the October 23, 2018, Council worksession. Council asked that the 'Accountability' portion of the grant application be bolded so it is clear what is required for the grant to be considered.
3. The questions for the broadband survey were reviewed for finalization. Doug Dawson, from CCG Consulting, stated that he would like to divide question 16 into two questions and one typo was pointed out (like to live). Discussion was held on various questions that were included on the survey and several Councilmembers asked that the survey be sent out in the water bills as well as completed as a random phone survey. It was suggested that 'internet access' be used instead of the word 'broadband' (question 5 and 6) and if possible a definition describing what internet access would consist of. It was suggested that Question 10 be reworded so it is clear on who is providing the service. Discussion was held on the time line to complete the surveys. Mr. Dawson noted that the random phone survey would be calling cell phones.
4. An update was give by Water Treatment Plant Superintendent Landreth and Public Works Director Johnson on the Water Conservation Plan goals, water saving measures, and implementation schedule. Discussion was held on the plan which is being implemented to save water now and in the future. Discussion was held on cost saving incentives/rebate programs that could be offered to customers and it was noted that the automated meter system has been completely installed and is fully functional. Water Treatment Plant Superintendent Landreth stated that the plan outlines the need to complete a leak detection survey of the City water system as it has been some time since a survey was last completed. It was noted that the City has 84 miles of water pipeline and Director of Public Work Johnson stated that the City could apply for a grant to help pay for the survey. Discussion was held on public education of the Water Conservation Plan and new programs that would be available to the community. Discussion will continue at the next worksession to finalize the plan, budgetary numbers, and prepare the plan for a public hearing with City Council.

PLEASE VIEW THE LIVE STREAMED CITY COUNCIL MEETINGS ON THE CITY'S WEBSITE: <http://www.cityofcortez.com/497/City-Council-Live-Stream>

CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, AUGUST 28, 2018
7:30 p.m.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. The mayor will ask if a citizen or Council member wishes to have any specific item removed from the Consent Agenda for discussion. Either the public or a Council member may request that an item be removed from the Consent Agenda at that time, prior to Council's vote.

a. Approval of the Worksession and Regular Meeting Minutes of August 14, 2018.

b. Approval of the Expenditure Vouchers of August 28, 2018

c. Approval of a Renewal 3.2% Beer Off Premises Liquor License for Good 2 Go/South Broadway

Council will consider approving a renewal 3.2% Beer Off Premises Liquor License for Good 2 Go Stores LLC, DBA Good 2 Go, located at 717 South Broadway, Cortez.

d. Approval of a Renewal 3.2% Beer Off Premises Liquor License for Good 2 Go/Main Street

Council will consider approving a renewal 3.2% Beer Off Premises Liquor License for Good 2 Go Stores, LLC, DBA Good 2 Go, located at 302 West Main Street, Cortez.

e. Approval of a Renewal Tavern Liquor License for Destination Grill

Council will consider approving a renewal Tavern Liquor License for Cortez Conference Center LLC, DBA Destination Grill, located at 2121 East Main Street, Cortez.

3. PRESENTATIONS

a. **2018 Community Project of the Year Award from Mountain Connect**

Jeff Gavlinski of Mountain Connect will be presenting an award to Rick Smith and the City of Cortez for the 2018 Community Project of the Year.

4. **CITIZEN PARTICIPATION**

(Comments may be limited to four (4) minutes per person, please comment on items not listed as a public hearing. Council may or may not respond to comments.)

5. **PUBLIC HEARINGS**

a. **Resolution No. 17, Series 2018** (Associate Planner Neva Connolly)

Council will consider approving Resolution No. 17, Series 2018, with five conditions, approving a conditional use permit to establish a church at 2220 East Main Street, in the Commercial.Highway (C) zoning district, as submitted by property owner Thomas Maley.

6. **UNFINISHED BUSINESS – None.**

7. **NEW BUSINESS**

a. **Resolution No. 18, Series 2018** (Associate Planner Neva Connolly)

Council will consider approving Resolution No. 18, Series 2018, with three conditions approving the Amended Plat of Unit 2617 of Tract A-2 Fairway Estates, as submitted by owner Joan Luhman.

b. **Advertisement of the Draft 2018 Water Conservation Plan**
(Director of Public Works Phil Johnson)

Council will consider directing staff to advertise the Draft 2018 Water Conservation Plan for the required sixty (60) day comment period. (The Draft 2018 Water Conservation Plan is included with the August 28, 2018, Workshop Packet)

c. **Appointment to the Parks, Recreation, and Forestry Advisory Board**
(Director of Parks and Recreation Dean Palmquist)

Council will consider appointing Sawyer Dietrich as a student representative on the Parks, Recreation, and Forestry Advisory Board.

d. **Bid for Production of the Historic Preservation Podcast**
(Management Intern Peyton Heitzman)

Council will consider approving the bid from KSJD for the production of a Historic Preservation podcast in the amount of \$7,500.

b. Advertisement of the Draft 2018 Water Conservation Plan. Director of Public Works Johnson stated that Council and staff have completed their discussion on the draft 2018 Water Conservation Plan and, in accordance with State requirements, the final draft is required to be advertised for a sixty (60) day comment period. He stated that once the comment period has ended and all questions and comments addressed, the plan will need to be approved by ordinance and then submitted to the Colorado Water Conservation Board for their approval. He noted that a copy of the plan is available at City Hall, the City Service Center, and the City's website for residents to review and make comments. He noted that the comment period will run from August 31, 2018 to October 31, 2018. He stated that public comments will be included as part of the plan.

Councilmember Noyes moved that Council direct staff to advertise the Draft 2018 Water conservation Plan for the required sixty (60) day comment period. Councilmember Carlson seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	Yes

c. Appointment to the Parks, Recreation, and Forestry Advisory Board. Director of Parks and Recreation Palmquist stated that a letter was received from Sawyer Dietrich to serve as a youth representative on the Parks, Recreation, and Forestry Advisory Board. He stated that the Parks, Recreation, and Forestry Advisory Board discussed Mr. Dietrich serving on the board and have given their unanimous support for his appointment for a one-year term. Councilmember Lavey stated that Mr. Dietrich would be present at the Council meeting; however, he is working at Moose and More.

Councilmember Betts moved that Council approve the appointment of Sawyer Dietrich as a student representative on the Parks, Recreation, and Forestry Advisory Board. Councilmember Lavey seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	Yes

d. Bid for Production of the Historic Preservation Podcast. Management Intern Heitzman stated that in March 2018, Council approved the Historic Preservation Board's request to apply for a grant from History Colorado for the purpose of developing a podcast that shares the unique history of Montezuma Avenue. She stated that the grant of \$7,708 was awarded and bids were sent out for creation of the podcast. She stated that five bids were received and the Historic Preservation Board believes the services offered by KSJD (at a bid amount of \$7,500) will be the best fit for the project. She stated that the KSJD has pledged to host the podcast through their website as well as set up a link to the podcast from the City's website which will allow the podcast to be available in multiple locations, and avoid the City paying an additional \$1,000 fee that would be required by the City's website to format the podcast. She stated that table tents would also be produced which will advertise the podcast. In answer to a question from Councilmember Keel, Linda Towle, Vice-Chairperson of the Historic Preservation Board, stated that the podcast for Montezuma Avenue would be a separate podcast from the several other podcasts that have been created over the past

CORTEZ CITY COUNCIL
REGULAR WORKSHOP
TUESDAY, AUGUST 28, 2018

1. The workshop began at 6:15 p.m., with snacks being served. Attendance at the workshop included Mayor Karen Sheek, Mayor Pro-tem Orly Lucero, Sue Betts, Jill Carlson, Ty Keel, Mike Lavey, and Gary Noyes. Staff members present were Management Intern Peyton Heitzman, Director of General Services Rick Smith, Director of Public Works Phil Johnson, Director of Planning and Building Sam Proffer, Chief of Police Roy Lane, City Planner Tracie Hughes, Associate Planner Neva Connolly, City Attorney Mike Green, City Manager John Dougherty, and City Clerk Linda Smith. There were no citizens in the audience. Mayor Sheek spoke about upcoming Meet the Candidate forums that will be held over the next six weeks.
2. Director of Public Works Johnson continued review on the Water Conservation Plan from the last Council worksession. He stated that the plan is ready for acceptance and to move forward for the public comment period. He reviewed a few changes that were made to the plan from the last discussion. He stated that upon approval by Council following the 60-day comment period, the plan would be submitted to the Colorado Water Conservation Board for their approval. He spoke about grants that could be obtained from the Colorado Water Conservation Board and Department of Local Affairs once the plan is adopted. He stated that the City would like to apply for a grant to complete a leak survey of the City lines. Discussion was held on the conservation of water and the advantages of xeriscaping. Director of Public Works Johnson stated that copies of the plan would be available at City Hall, the Service Center, and on-line for citizens to review and make comments.
3. City Planner Hughes reviewed the draft Three-Mile Plan and Master Streets Plan for the City. She gave background on the plan noting that the City has been working with Kendig Keast Collaborative on drafting the Three-Mile Plan under the revision of the Land Use Code contract. She stated that the Planning and Zoning Commission and Montezuma County's Planning Commission have both reviewed the Three-Mile Plan which is considered an advisory document. She spoke about the process for annexing into the City as allowed by State law. She stated that the Planning staff has been working with the City Engineer and Public Works Department to update the Master Street Plan which was last updated in 1999. She stated that the City reviews County developments to be sure it matches up with the Master Streets Plan prior to approval of a plat. Discussion was held on an Intergovernmental Agreement that could be completed with the County that would help with guidance on development around the City boundaries.
4. Chief of Police Lane gave Council an update on the marijuana raid that was conducted today. Councilmember Carlson spoke about a resident who reached out to her and suggested that tribal elements be incorporated in the new southside community park.

The workshop was adjourned at 7:20 p.m.



*City of Cortez
Service Center
110 West Progress Circle
Cortez, CO 81321*

**PUBLIC NOTICE OF WATER CONSERVATION PLAN
CITY OF CORTEZ
PUBLIC COMMENT PERIOD: AUGUST 31 – OCTOBER 28, 2018
PUBLIC HEARING: CITY COUNCIL MEETING, NOVEMBER 13, 2018**

Notice is hereby given that the City of Cortez is updating its Water Conservation Plan, pursuant to State Law. The City is seeking public comment over the next sixty (60) days, and will conduct a Public Hearing on the Plan during the City Council Meeting on Tuesday, November 13, 2018. The City Council Meeting will be called to order at 7:30 p.m. in the Council Chambers at City Hall, 123 Roger Smith Avenue, Cortez.

Comments on the 2018 Water Conservation Plan will be received during the time designated in the meeting's agenda. Anyone wishing to comment on the Plan should be present at the November 13, 2018, Council meeting.

The City's Water Conservation Plan is designed to promote the efficient consumption of all water usage by residents, businesses, and local governments to more beneficially use our water resources, and insure a future adequate water supply.

The 2018 Water Conservation Plan is available for review by the public at City Hall and at the City Service Center, 110 West Progress Circle, Cortez, during regular business hours. The Plan is also available on the City's website at www.cityofcortez.com. The designated point of contact for public comment is Richard Landreth, Water Treatment Plant Superintendent, 970.565.7320.

Written comments on the Plan should be submitted to the City Clerk's Office at City Hall no later than 5:00 p.m. on Thursday, November 1, 2018. Comments can also be emailed by that deadline to: ConservationPlan.2018@cityofcortez.com.

ADVERTISED: August 31, 2018
September 7, 2018
September 11, 2018
September 21, 2018

The Journal
#8 West Main
Cortez, CO 81321

08/29/18

Mailing Address: P.O. Drawer A, Durango, CO 81302

Phone:(970) 565-8527 Fax:(970) 565-8532 Email:classifieds@the-journal.com

Account: 105480	Date: 08/29/18
Client: Debbie Speer	Ad Date: 08/31/18
	Class: Public Legals
	Ad ID: 292001
Company: City of Cortez	Ad Taker: TDESROSIER
Address: 123 ROGER SMITH AVE	Sales Person: C10
Cortez, CO 81321	Words: 277
	Lines: 75
	Agate Lines: 109
Telephone: (970) 565-3402	Depth: 7.819
Description: 292001 PUBLIC NOTICE OF WATER CONSER	Inserts: 8
	Blind Box:

Other Charges:	\$2.00	Gross:	\$94.25
Discount:	\$0.00		
Surcharge:	\$0.00	Paid Amount:	- \$0.00
Credits:	\$0.00		
Bill Depth:	7.819	Amount Due:	\$94.25

Payments

Publication	Start	Stop	Inserts	Cost
Cortez Journal	08/31/18	09/21/18	4	\$94.25
Online TJ	08/31/18	09/21/18	4	\$0.00

Ad Note:
Dona Thompson

Customer Note:

292001
PUBLIC NOTICE OF WATER CONSERVATION PLAN

CITY OF CORTEZ

**PUBLIC COMMENT PERIOD:
AUGUST 31 – OCTOBER 28,
2018**

**PUBLIC HEARING: CITY
COUNCIL MEETING,
NOVEMBER 13, 2018**

Notice is hereby given that the City of Cortez is updating its Water Conservation Plan, pursuant to State Law. The City is seeking public comment over the next sixty (60) days, and will conduct a Public Hearing on the Plan during the City Council Meeting on Tuesday, November 13, 2018. The City Council Meeting will be called to order at 7:30 p.m. in the Council Chambers at City Hall, 123 Roger Smith Avenue, Cortez.

Comments on the 2018 Water Conservation Plan will be received during the time designated in the meeting's agenda. Anyone wishing to comment on the Plan should be present at the November 13, 2018, Council meeting.

The City's Water Conservation Plan is designed to promote the efficient consumption of all water usage by residents, businesses, and local governments to more beneficially use our water resources, and insure a future adequate water supply.

The 2018 Water Conservation Plan is available for review by the public at City Hall and at the City Service Center, 110 West Progress Circle, Cortez, during regular business hours. The Plan is also available on the City's website at www.cityofcortez.com. The designated point of contact for public comment is Richard Landreth, Water Treatment Plant Superintendent, 970.565.7320.

Written comments on the Plan should be submitted to the City Clerk's Office at City Hall no later than 5:00 p.m. on Thursday, November 1, 2018. Comments can also be emailed by that deadline to: ConservationPlan.2018@cityofcortez.com.

Published in The Journal August 31 and September 7, 11 and 21, 2018.

We Appreciate Your Business!
-Thank You Debbie Speer!-

PLEASE VIEW THE LIVE STREAMED CITY COUNCIL MEETINGS ON THE CITY'S WEBSITE: <http://www.cityofcortez.com/4977/City-Council-Live-Stream>

**CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 23, 2018
7:30 p.m.**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. The mayor will ask if a citizen or Council member wishes to have any specific item removed from the Consent Agenda for discussion. Either the public or a Council member may request that an item be removed from the Consent Agenda at that time, prior to Council's vote.

- a. Approval of the Worksession and Regular Meeting Minutes of October 9 2018.
- b. Approval of the Expenditure Vouchers of October 23, 2018
- c. Approval of a Special Event Permit for United Way of Southwest Colorado

Council will consider approving a Special Event Permit for United Way of Southwest Colorado to host a 'Meet and Greet' event on November 7, 2018, from 3:30 p.m. to 8:00 p.m., at the Pink Building (addressed as 30 North Beech Street).

3. PRESENTATIONS – None.

4. CITIZEN PARTICIPATION

(Comments may be limited to four (4) minutes per person, please comment on items not listed as a public hearing. Council may or may not respond to comments.)

5. PUBLIC HEARINGS

- a. Resolution No. 22, Series 2018 (Associate Planner Neva Connolly)

Council will consider approving Resolution No. 22, Series 2018, approving a Conditional Use Permit to establish a temporary emergency shelter at the Grace Fellowship Evangelical Free Church, located at 24 North Chestnut, in the Central Business Zone (CBD), as submitted by Laurie Knutson (Agent for the Bridge Emergency Shelter) and Jon R. Kelly (Agent for Grace Fellowship Church).

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

a. Ordinance No. 1257, Series 2018 (Director of Public Works Phil Johnson)

Council will consider on first reading, Ordinance No. 1257, Series 2018, adopting by reference the 2018 Water Conservation Plan for the City of Cortez, Colorado, promoting the efficient consumption of all water usage by residents, business, and local governments to more beneficially use water resources and insure a future adequate water supply, and set for public hearing on November 13, 2018.

b. Resolution No. 23, Series 2018 (Management Intern Peyton Heitzman)

Council will consider approving Resolution No. 23, Series 2018, approving a GOCO (Great Outdoors Colorado) Grant for the new south side park.

8. DRAFT RESOLUTION/ORDINANCES – None.

9. OTHER ITEMS OF BUSINESS – None.

10. ADDITIONAL CITIZEN PARTICIPATION

11. CITY ATTORNEY'S REPORT – None.

12. CITY MANAGER'S REPORT – None

13. CITY COUNCIL COMMITTEE REPORTS

a. Mayor's Report on Workshop

14. ADJOURNMENT

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting City Hall: address – 123 Roger Smith Avenue, Cortez; phone – 970-565-3402; fax – 970-565-8172; e-mail – lsmith@cityofcortez.com. We would appreciate if you would contact us at least 48 hours in advance of the scheduled event so arrangements can be made to locate requested auxiliary aid(s).

Councilmember Betts moved that Council approve Resolution No. 22, Series 2018, approving a Conditional Use Permit to establish a temporary emergency shelter at the Grace Fellowship Evangelical Free Church, located at 24 North Chestnut, in the Central Business Zone (CBD), as submitted by Laurie Knutson (Agent for the Bridge Emergency Shelter) and Jon R. Kelly (Agent for Grace Fellowship Church) with six conditions: a) all requirements of utility providers, City departments and affected Districts must be satisfied, as outlined in adopted City Codes and other regulatory documents, specifically in reference to Building Code and Fire Code requirements. City Engineering requirements, if any, must be met; b) any exterior lighting shall be contained on the property, as per Land Use Code Section 5.07 – Performance Standards; c) the appropriate construction drawings for the project, signed, and stamped by a Colorado-licensed architect or engineer, if needed, must be approved by the Building Official and City Engineer and a building permit obtained prior to any construction on site; d) showers must be installed in the facility before shelter occupancy is allowed; e) the maximum occupancy for shelter guests is 33 persons; and f) the Conditional Use Permit will be terminated on May 1, 2019. Councilmember Carlson seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	absent

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

a. Ordinance No. 1257, Series 2018. Director of Public Works Johnson stated that Ordinance No. 1257, Series 2018, adopts by reference the 2018 Water Conservation Plan for the City of Cortez, Colorado, promoting the efficient consumption of all water usage by residents, business, and local governments to more beneficially use water resources and insure a future adequate water supply. He stated that Council has reviewed the plan during several worksessions and the public comment period will be concluded on November 1, 2018. He stated that so far one comment has been received that will be included in the plan. He stated that staff recommends approval of Ordinance No. 1257, Series 2018, on first reading and that the final reading and a public hearing be set for November 13, 2018.

Councilmember Keel moved that Council approve Ordinance No. 1257, Series 2018, on first reading and set for public hearing on November 13, 2018. Councilmember Carlson seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	absent

b. Resolution No. 23, Series 2018. Management Intern Heitzman stated that Resolution No. 23, Series 2018, supports the grant application for a local Parks and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund for the completion of the Cortez Neighborhood Park (Phase One). She stated that the GOCO grant is for \$350,000 to help fund the eleven acre development of the neighborhood park that will be located at the property of the old high school. She stated that the application is due November 1, 2018, and grants will be awarded in

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CORTEZ CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 13, 2018
7:30 p.m.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

2. CONSENT AGENDA

The listing under "Consent Agenda" is a group of items to be acted on with a single motion and vote. This agenda is designed to expedite the handling of limited routine matters by City Council. The mayor will ask if a citizen or Council member wishes to have any specific item removed from the Consent Agenda for discussion. Either the public or a Council member may request that an item be removed from the Consent Agenda at that time, prior to Council's vote.

a. Approval of the Worksession and Regular Meeting Minutes of October 23, 2018, and Special Worksession of October 25, 2018

b. Approval of the Expenditure Vouchers of November 13, 2018

c. Approval of a Renewal Hotel and Restaurant Liquor License for Loungin' Lizard

Council will consider approving a renewal Hotel and Restaurant Liquor License for Loungin' Lizard Inc., DBA Loungin' Lizard, located at 2-4 West Main Street, Cortez.

3. PRESENTATIONS – None.

4. CITIZEN PARTICIPATION

(Comments may be limited to four (4) minutes per person, please comment on items not listed as a public hearing. Council may or may not respond to comments.)

5. PUBLIC HEARINGS

a. Ordinance No. 1257, Series 2018 (Director of Public Works Phil Johnson)

Council will consider approving on final reading, Ordinance No. 1257, Series 2018, adopting by reference the 2018 Water Conservation Plan for the City of Cortez, Colorado, promoting the efficient consumption of all water usage by residents, business, and local governments to more beneficially use water resources and insure a future adequate water supply.

- b. Resolution No. 24, Series 2018 (Associate Planner Neva Connolly)

Council will consider approving Resolution No. 24, Series 2018, approving the Old High School Minor Subdivision, as submitted by Lori Haukeness, representative for owner Montezuma County School District RE-1, with four conditions, and authorizing the Mayor to sign the plat.

- c. Resolution No. 25, Series 2018 (Associate Planner Neva Connolly)

Council will consider approving Resolution No. 25, Series 2018, approving the Lot 11A and Lot 11B Minor Subdivision of the Cortez Industrial Park, as submitted by James Hunter, manager of F&F Holdings, LLC (owner), with two conditions, and authorizing the Mayor to sign the plat.

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

- a. Resolution No. 26, Series 2018 (Associate Planner Neva Connolly)

Council will consider approving Resolution No. 26, Series 2018, approving an Amended Plat of Lot 1 of the Amended Plat Tucker Subdivision, as submitted by owner Mark Rodgers, with four conditions.

- b. Cancel Council Meeting on December 25, 2018 (City Clerk Linda Smith)

Council will consider canceling the Council meeting scheduled for December 25, 2018, due to the holidays.

- c. Ordinance No. 1258, Series 2018 (Associate Planner Neva Connolly)

Council will consider approving on first reading, Ordinance No. 1258, Series 2018, approving four separate structures located within the “Original Townsite of Cortez” and “Coffins Addition” to be included in the City of Cortez Register of Historic Structures, Sites, and Districts, specifically the structures at 21 East Main Street, 111-113 East Main Street, 237 West Main Street, and 202 West North Street, and set for public hearing on November 27, 2018.

8. DRAFT RESOLUTION/ORDINANCES – None.

9. OTHER ITEMS OF BUSINESS – None.

10. ADDITIONAL CITIZEN PARTICIPATION

11. CITY ATTORNEY’S REPORT – None.

CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 13, 2018

1. The meeting was called to order at 7:30 p.m., and was opened with the Pledge of Allegiance. Councilmembers present were Mayor Karen Sheek, Mayor Pro-tem Orly Lucero, Sue Betts, Jill Carlson, Ty Keel, Mike Lavey, and Gary Noyes. Staff members present were Chief of Police Roy Lane, Director of Public Works Phil Johnson, Associate Planner Neva Connolly, Director of Planning and Building Sam Proffer, City Attorney Mike Green, and City Clerk Linda Smith, and City Manager John Dougherty. There were six people present in the audience. Mayor Sheek stated that condolences are sent to the people in California as they deal with the multiple fires and loss of life. She commended the people that are helping to bring supplies in and the brave front line of firefighters.
2. The Consent Agenda items acted upon by Council were as follows:
 - a. Approval of the Worksession and Regular Meeting Minutes of October 23, 2018.
 - b. Approval of the payment of the Expenditure Vouchers of November 13, 2018.
 - c. Approval of a Renewal Hotel and Restaurant Liquor License for Loungin' Lizard Inc., DBA Loungin' Lizard, located at 2-4 West Main Street, Cortez.

Mayor Pro-tem Lucero moved that Council approve the Consent Agenda with the additional expenditure list totaling \$98,704.91. Councilmember Keel seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	Yes

3. PRESENTATIONS – None.
4. CITIZEN PARTICIPATION
 - a. Notice to Council Regarding Accident. Glen Brace, 10560 CR 23, Cortez, presented Council with a copy of a letter that has been sent to the City regarding a ticket that was issued to him in 2017. He stated that he wanted Council to be aware of the letter and that there are 90 days for everyone to respond.
5. PUBLIC HEARINGS
 - a. Ordinance No. 1257, Series 2018. Director of Public Works Johnson stated that Ordinance No. 1257, Series 2018, adopts by reference the 2018 Water Conservation Plan for the City of Cortez, promoting efficient consumption of all water usage by residents, business, and local governments to more beneficially use water resources and insure a future adequate water supply. He stated that the

plan contains information on the physical characteristics of the City’s existing water system and inventory of resources. He stated that the plan describes water supplies, water pricing, water use, and future forecasts, and purposes to implement water-saving programs with larger expenses in different years to minimize the impact to the City. He stated that advertisement was placed in the local newspaper on the adoption of the new plan and a 60-day period (August 31 to October 28, 2018) was set for receiving questions and comments on the ordinance. He stated that one comment was received which was added to the plan. Mayor Sheek opened the public hearing; however, no one spoke, and the hearing was closed.

Councilmember Noyes moved that Council approve Ordinance No. 1257, Series 2018, adopting by reference the 2018 Water Conservation Plan for the City of Cortez, promoting efficient consumption of all water usage by residents, business, and local governments to more beneficially use water resources and insure a future adequate water supply. Mayor Pro-tem Lucero seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	Yes

b. Resolution No. 24, Series 2018. Associate Planner Connolly stated that Resolution No. 24, Series 2018, approves the Old High School Minor Subdivision. She stated that the City received an application from Lori Haukeness, representative for the property owner Montezuma Cortez RE-1 School District, to create a two-lot minor subdivision of the property formerly known as the “old high school.” She stated that the property is bounded by Oak Street on the west, 7th Street on the south, and South Chestnut Street on the east. She stated that the property is approximately 14.1 acres and the intent is to divide the property into Lot 1 with 10.8 acres and Lot 2 with 3.3 acres. She stated that the City intends to purchase the property and to develop Lot 1 with a future neighborhood park and Lot 2 would be sold to the Montezuma Housing Authority for development of housing. She stated that there is an easement on the plat for the future development of Elm Street. She stated that the subdivision has meet all the requirements of Land Use Code Section 6.11, Minor Subdivisions. She reviewed the comments from utility supplies and affected special districts and stated that staff recommends approval through Resolution No. 24, Series 2018, with three conditions. Mayor Sheek opened the public hearing; however, no one spoke and the hearing was closed.

Mayor Pro-tem Lucero moved that Council authorize the Mayor to sign the plat and approve Resolution No. 24, Series 2018, approving the Old High School Minor Subdivision, as submitted by Lori Haukeness, representative for owner Montezuma County School District RE-1, with the following three conditions: a) all requirements of utility providers, City departments, and affected districts must be satisfied, as outlined in adopted City Codes and other regulatory documents; b) the final plat must show the 15-foot drainage easement on the northern portion of Lot 2; and c) in accordance with Land Use Code Section 6.11(e)(2)(a), the minor subdivision plat must be recorded within six (6) months of City Council approval, or the approving actions shall be deemed void. Councilmember Lavey seconded the motion, and the vote was as follows:

Betts	Carlson	Keel	Lavey	Lucero	Noyes	Sheek
Yes	Yes	Yes	Yes	Yes	Yes	Yes

SUBJECT: COMMENTS ON CITY OF CORTEZ'S DRAFT 2018 WATER CONSERVATION PLAN

Mr. Landreth:

Thank you for the opportunity to provide comment on the City of Cortez's draft 2018 Water Conservation Plan. I was the principal author of the 2010 plan while employed with Briliam Engineering in Pagosa Springs, Colorado. The 2010 plan was developed in collaboration with the City's Water Treatment Plant Superintendent, reviewed and approved by the Colorado Water Conservation Board, and approved unanimously by the Cortez City Council.

I commend the City of Cortez for its continued efforts to promote water conservation by the community. The future prosperity and well-being of the entire Four Corners region will be largely affected by stewardship of its water resources, particularly as water becomes scarcer due to population growth and climate change.

The draft 2018 plan appears to be a very modest refresh of the 2010 plan, with data updated for recent years where available, but proposes no new goals and no new water-saving measures/programs.

CITY COMMENT: There are actually several new or revised goals:

- **First, reducing the gpcd from 200 gpcd to 180 gpcd.**
- **Second, investigating a move from AMR (a completed goal) to AMI.**
- **The development of a Drought Contingency Plan has also been added as a goal.**
- **The rest of the goals were not completed, so were left in.**

I respectfully offer the following three suggestions to improve the city's water conservation efforts:

- **Describe Funding for Water Conservation Efforts:** The water-saving measures/programs that the city has selected (and described in paragraph 6.3) require significant financial resources to implement. Yet, the draft plan lacks any description of the funds that have been spent or will be budgeted to implement these measures/programs. **The plan should explicitly describe the funds that have been invested in water conservation measures by the City of Cortez during the preceding years, as well as what the city has or will budget for water conservation in the next several years.**

- **CITY COMMENT: The potential funding for projects is enumerated in Part 8, Figure M.**

- **Need Increased Public Participation:** A major issue with the 2010 Water Conservation Plan was a lack of meaningful public participation. Involvement of the citizens of the City of Cortez in the community's water conservation efforts is critically important to its success. Many of the water-saving measures/programs selected by the city require citizen involvement, such as installing water-efficient fixtures/appliances, waterwise landscaping, and rainwater harvesting. **To help increase public participation in the community's water conservation efforts, the finalization and implementation of the plan be overseen by the City's Planning and Zoning Commission, supported by the City's Department of Public Works.** The Planning and Zoning Commission is well positioned to help educate the City's residents about the water conservation plan, as well as conducting the annual reviews of the city's water conservation efforts, as described in paragraph 8.5.

- **CITY COMMENT:** Cortez City Council would be the venue to help educate the City's residents about the Plan - the City's Planning and Zoning Commission is strictly an advisory board to Council. The City Public Works Department advertised the comment period for the 2018 Water Conservation Plan in the local newspaper and on the City's website for the required sixty (60) days.

- **Designate Water Conservation Coordinator.** About 10 years ago, the Pagosa Springs Area Water & Sanitation District (PAWSD) hired a full-time water conservation coordinator to help implement its water conservation plan.¹ The Water Conservation Coordinator's efforts were essential in helping achieve PAWSD's water conservation goals. The City of Cortez would similarly benefit from a dedicated staff member to help implement the water conservation plan. So, the City of Cortez should designate one of its employees to serve as a Water Conservation Coordinator to help implement the water conservation plan. The Water Conservation Coordinator would preferably be a full-time position working jointly with the both the planning & building and public works departments. The Water Conservation Coordinator should not be the WTP Superintendent who needs to remain focused on safe operation & maintenance of the city's water system.

- **CITY COMMENT:** The City's Department of Public Works is presently working on revising a job description to include a part-time Water Conservation Coordinator.

If you have any questions concerning these comments or would like to discuss further, please feel free to contact me at brettschmidt@gmail.com or 608-515-4101.

Respectfully submitted,



Brett M. Schmidt, P.E.

¹"Water Conservation Assessment for Southwest Colorado," by Four Corners Office for Resource Efficiency, August 26, 2011, available at <http://fourcore.org/Portals/0/Documents/REAP/Products/WaterAssessment.pdf>

**CITY OF CORTEZ, COLORADO
WATER ENTERPRISE**

RESOLUTION NO: WE-2017-1, SERIES 2017

**A RESOLUTION ESTABLISHING THE WATER RATE CHARGES AND THE WATER
DEVELOPMENT CHARGES FOR THE CITY OF CORTEZ WATER ENTERPRISE
AND SUPERSEDING COUNCIL RESOLUTION NO. WE-2016-1, SERIES 2016**

WHEREAS, the present revenues of the City of Cortez Water Enterprise have been found to be insufficient to meet the requirements of operations, maintenance, and bond debt service; and

WHEREAS, the deficiency in revenues has been brought about by cost increases in chemicals, equipment parts, supplies, and all general maintenance requirements; and

WHEREAS, the City of Cortez Water Enterprise has determined that the water rates are to be established to meet the Enterprise's operating costs and depreciation costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL, ACTING AS THE GOVERNING BODY OF THE CITY OF CORTEZ WATER ENTERPRISE:

Effective with the January 1, 2018, billing, the City of Cortez Water Enterprise shall initiate the following schedule of water rate charges and water tap fees and all previous schedules or resolutions in conflict with this resolution are hereby repealed.

I. METERED WATER RATES

A minimum fee – as shown below - will be charged for the first 1,000 gallons of water usage for all residential and non-residential units. Except: a master meter fee – as shown below - will be charged for each dwelling unit or occupied mobile home space when those units are served by the same tap, service line, and/or meter. In addition to the minimum fee, \$2.92 for each additional 1,000 gallons of water usage shall also be charged. The rates herein shall apply to all water service provided outside the City limits. Unmetered services will be charged a rate based on estimated usage as determined by the Director of Finance.

A. RESIDENTIAL

<u>Base Rate</u>	<u>Minimum Monthly Rate</u>
Single-family (3/4" x 5/8")	\$21.80
Master Meter (Multi-family/MH Park) Plus Usage over 1,000 gallons	\$20.60 \$2.92 per thousand gallons

B. COMMERCIAL

<u>Base Rate</u>	<u>Minimum Monthly Rate</u>
3/4" x 5/8" Meter	\$21.80
1" Meter	\$33.80

1-1/2" Meter	\$48.85
2" Meter	\$66.30
3" + Meter	\$96.00
Plus Usage	\$ 2.92 per thousand gallons

C. COMMERCIAL WATER DOCK - \$8.25 for 500 gallons

D. SERVICE LINE AND DEVELOPMENT CHARGES

1. Single-family, commercial, irrigation-only, and mobile homes with individual services, and other uses not listed in Items 2 – 4 below.

<u>Size of Tap</u>	<u>Inside City</u>
3/4"	\$ 5,301.00
1"	\$ 8,856.00
1-1/2"	\$17,712.00
2"	\$28,346.00
Over 2"	Negotiated

2. In the case of multi-unit dwellings or mobile home spaces being served by the same tap, service line, and/or meter, the development fee will be calculated as follows:

<u>No. of Units</u>	<u>Development Fee/Unit</u>
Each Unit	\$5,301.00

3. For sizes larger than 2" that include provisions for fire protection by sprinkler systems or hydrants, the fee shall be based on that portion of the size applied for that is not applicable to fire protection, plus the cost of providing the tap, the sum thereof constituting the tap fee.

4. There shall be added to the schedule of development charges herein a fifty percent (50%) additional charge for all water service connections outside the City limits.

E. SERVICE CHARGE FEES

1. Water Service Fee – The water service fee for connecting water service to new customers and/or existing customers shall be \$25.00.

2. Reconnect Fee – If the water service is turned off due to non-payment of a bill owed, a reconnect fee of \$40.00 will be charged. The past amount due must be paid before the water service can be turned back on. The reconnect fee of \$40.00 will be added to the next billing. Any special payment provisions must be approved by the Director of Finance.

3. Dangerous Animals – If the Animal Control Officer has to be called to the site because dogs are keeping City Personnel from turning water off at a residence, a fee of \$25.00 will be charged, in addition to the Reconnect Fee.

4. New Lawn Installation - Exemption from Watering Restrictions – \$25.00.

F. CROSS CONNECTION PROGRAM FEES

Cross Connection Assembly Inspection	\$40.00
RE-INSPECTION FEE	\$40.00
Non-Compliance Testing of Backflow Assemblies.....	\$100.00

II. DEFINITIONS

1. Dwelling Unit – a single unit providing complete, independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking, and sanitation.
2. Mobile Home Space – an area designed for use by a wheel-mounted dwelling unit, which space is provided with a connection to the water system of the City for use by the dwelling unit.
3. Residential Customer Unit – the occupant and/or owner of a single-family dwelling unit (detached or attached such as condominium or townhouse) or mobile home space, wherein title to land or the right to occupy in the case of a condominium, is conveyed. In the case of two or more multiple-family dwelling units, such as duplexes, triplexes, apartments, or mobile home spaces rented or leased, each shall be a residential customer.
4. Irrigation Only System – A metered service line to be used solely for irrigation of landscaping and lawns and does not flow to the sanitation system. It will be charged as an additional service when active.
5. Non-Residential Unit - all other types and classes of units.

INTRODUCED, READ, AND PASSED AS A RESOLUTION THIS 12TH DAY OF DECEMBER 2017, AT A REGULAR MEETING OF THE CORTEZ CITY COUNCIL, ACTING AS THE GOVERNING BODY OF THE CITY OF CORTEZ WATER ENTERPRISE.



Karen W. Sheek, Mayor

ATTEST:



Linda L. Smith, City Clerk

**CITY OF CORTEZ
ORDINANCE NO. 1257, SERIES 2018**

AN ORDINANCE ADOPTING BY REFERENCE THE 2018 WATER CONSERVATION PLAN FOR THE CITY OF CORTEZ, COLORADO, PROMOTING THE EFFICIENT CONSUMPTION OF ALL WATER USAGE BY RESIDENTS, BUSINESSES, AND LOCAL GOVERNMENTS TO MORE BENEFICIALLY USE WATER RESOURCES AND INSURE A FUTURE ADEQUATE WATER SUPPLY

WHEREAS, it is the intent of the City of Cortez to promote water conservation in such way as to have efficient consumption of all water usage by residents, businesses, and local governments and to provide beneficial uses of our water resources; and,

WHEREAS, the following items are the basis for providing a Water Conservation Program:

- Conservation of water and the promotion of efficient usage are important to the City;
- A Water Conservation Plan will help extend existing water supplies to serve more uses;
- Reduction of summer water usage with lower demands can result in deferring future capital expenditures;
- The State of Colorado has determined that each water supplier that treats 2,000 acre feet or more of water must have a Water Conservation Plan; and,

WHEREAS, by Ordinance No. 819, Series 1996, passed and adopted on April June 25, 1996, the City Council (the "Council") of the City of Cortez, Colorado (the "City"), adopted by reference the Water Conservation Plan for the City of Cortez, for the purpose of promoting the efficient consumption of all water usage by residents, businesses, and local governments to more beneficially utilize our water resources and insure a future adequate water supply; and,

WHEREAS, the City reviewed revisions to the original Plan and adopted Ordinance No. 1143, Series 2010, on June 8, 2018, as evidenced in the approved minutes of that Council meeting; and,

WHEREAS, the City has updated the 2010 Water Conservation Plan in accordance with State requirements, and has solicited public comment through public forums at duly-advertised public meetings before the Cortez City Council; and,

WHEREAS, Council has reviewed the 2018 Water Conservation Plan and has considered the evidence and testimony presented at said public hearings, as evidenced in the adoption of Ordinance No. 1257, Series 2018, and the approved minutes of the Council meeting of November 13, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CORTEZ, COLORADO:

I. REPEAL

City Ordinance No. 1143, Series 2010, adopting by reference the 2010 Water Conservation Plan for the City of Cortez, is hereby repealed and all ordinances or parts of ordinances in conflict with this ordinance are likewise expressly repealed.

II. ADOPTION BY REFERENCE

There is hereby adopted by reference, as though the same were fully printed and set forth herein, the 2018 Water Conservation Plan for the City of Cortez. The 2018 City of Cortez Water

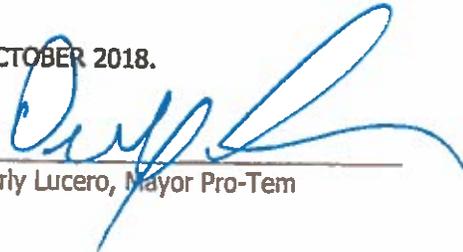
Conservation Plan is designed to be a dynamic document intended to be modified and added to on a regular basis. Modifications to the Plan may be done by resolution.

III. COPIES ON FILE

Three true and exact official copies of the 2018 Water Conservation Plan are on file in the City Clerk's Office, 123 Roger Smith Avenue, Cortez, Colorado 81321, duly certified by the Mayor and attested by the City Clerk, and may be examined, duplicated, or copied by any interested person during the regular business hours of said offices; all such reproduction or copying to be at the expense of the person requesting the same.

PUBLIC HEARING: This Ordinance shall be considered for second and final reading on Tuesday, the 13th day of November 2018, at 7:30 p.m. in City Council Chambers in City Hall, 123 Roger Smith Avenue, Cortez, Colorado, at which time and place all persons desiring to appear and be heard concerning the same may do so.

MOVED AND APPROVED ON FIRST READING THIS 23RD DAY OF OCTOBER 2018.


Orly Lucero, Mayor Pro-Tem

ATTEST:


Linda L. Smith, City Clerk

MOVED, APPROVED, AND ADOPTED ON SECOND AND FINAL READING THIS 13TH DAY OF NOVEMBER 2018.


Karen W. Sheek, Mayor

ATTEST:


Linda L. Smith, City Clerk

APPROVED AS TO FORM:


City Attorney