



Guide

Colorado Chapter of the International Code Council

Procedure for Contemporaneous Reviews of Electrical and Plumbing Licenses

**This guide is the result of HB19-1086 (Plumbing) and SB19-156 (Electrical).
HB19-1086 becomes effective January 1, 2020. SB19-156 becomes effective July 1, 2019.**

Procedure for Contemporaneous Reviews of Electrical and Plumbing License and Apprenticeship Requirements

This standard procedure has been developed for conducting contemporaneous reviews to ensure consistent, timely and efficient enforcement of Colorado's electrical and plumbing licensure and apprenticeship requirements.

Inspections of projects requiring an electrical or plumbing permit must include a contemporaneous review of electrical and plumbing licenses, when possible.

Contemporaneous reviews may include a full or partial review of the electricians, plumbers and apprentices working at a job site being inspected, at the discretion of the inspector, based on the inspector's familiarity with the installers or other relevant factors.

Inspectors may perform contemporaneous reviews at any time. Inspectors may conduct occasional, random, on-site inspections while actual plumbing or electrical work is being conducted, with a focus on large commercial and multi-family residential projects.

If a contemporaneous review reveals any non-compliance with Colorado's electrical and plumbing licensure or apprenticeship requirements, the inspector who performed the review shall promptly notify his or her immediate supervisor. Inspectors may file a complaint with the State electrical and plumbing boards for any violation of C.R.S. Title 12, Article 23 (Electricians) or C.R.S. Title 12, Article 58 (Plumbers).

This document was developed by the Colorado Chapter of the International Code Council as a basic procedural guide required by Colorado Revised Statutes Title 12 Articles 23 and 58. It is not intended to cover all circumstances. Check with your attorney.

City of Cortez
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Standard Procedure for Contemporaneous Review Colorado State Plumbing Licensing

Standard procedure addressing City of Cortez Building Department Inspectors' contemporaneous review of plumbers and apprentices compliance with state plumbing licensing, registration and apprentice –ratio laws.

- 1. Plumbing Contractors (PC) performing plumbing work in City of Cortez must register with, and obtain a plumbing permit from, City of Cortez Building Department (CoCBD) prior to work being performed. All plumbing work performed in Cortez City limits is subject to permitting and inspections by CoCBD.**

PC must register with CoCBD prior to permit application and provide current documentation showing:

 - Plumbing Contractor license issued from the State of Colorado
 - Current licensing documents from DORA showing the PC's full-time Master Plumber (MP) maintains active registration and licensure (respectively)
 - Current General Liability insurance

If no active license or registration exists, CoCBD will not issue a plumbing permit.
- 2. Active License Verification** PC's must ensure all licensing and registration documentation provided to CoCBD is current and active. If license or registration documents expire prior to completion of permitted work, all issued permits are inactivated automatically through the permitting software. PC must provide current license and registration documents in order to re-activate permits. CoCBD will verify all licensing documentation provided through DORA's online licensing system.
- 3. License Personnel Changes** If the PC or MP originally assigned to the job is replaced or leaves the project prior to completion of permitted work, plumbing permits will be inactivated by CoCBD. Permit will be reactivated when current personnel license/ registration documentation is provided. A PC taking over permitted work from another PC, must obtain a new, separate electric permit for completion of work.
- 4. On-site License Verification** Plumbing inspectors from CoCBD will conduct occasional, random on-site inspections for compliance with CRS Sections 12-155-108 and 12-155-124.

These inspections will take place during regular scheduled inspections. Inspectors will verify licensure for all plumbers and registrations of all apprentice plumbers (AP) performing work at a jobsite being inspected. Plumbers and apprentices are required to be onsite during inspections and must be able to provide license documentation at all times while performing plumbing work. Inspectors will verify PC's compliance with license - to - apprentice ratio as required by law. Results of the license inspection will be recorded in the inspection report. Inspectors will report any violations to the State Plumbing Board within 48 hours.

City of Cortez

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REFERENCES (if Applicable)

- Colorado Revised Statutes:
 - o Section 12-155-108
 - o Section 12-155-124
 - o Section 12-155-120(1)
 - o Section 12-155-120(10)
- Board Website re: Contemporaneous Review: by Dec. 1, 2019, posted at a later date
- Board Email address: dora_plumbingboard@state.co.us

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