

# CITY OF CORTEZ

## RESOLUTION NO. 11 SERIES 2022

### A RESOLUTION ALTERING THE CITY COUNCIL AGENDA AND PUBLIC/CITIZEN COMMENTS FORMAT

WHEREAS, Section 2-3(g) Call to order; roll call; order of business of the Cortez City Code authorizes Council by motion or resolution to adopt an order of business from time to time; and;

WHEREAS, the last revision for the Council order of business occurred on September 14, 2021 as part of adopted Resolution No. 23, Series 2021; and;

WHEREAS, there is a current need to update the public or citizen comment format for Council meetings to create increased opportunities for the public to address the City Council that will require a corresponding change in format language; and;

WHEREAS, the current order of business will need to be altered to accept a second public/citizen comments section as proposed in the new public or citizen comment format language.

NOW THEREFORE, BE IT RESOLVED BY THE CORTEZ CITY COUNCIL THAT THE ORDER OF BUSINESS OUTLINED IN Resolution No. 23, Series 2021 SHALL BE ALTERED AS FOLLOWS:

13. Public Participation
14. Adjournment

AND THAT THE FOLLOWING FORMATS AND RULES BE ADOPTED AND WILL APPLY TO THE CONDUCT OF PUBLIC COMMENTS AT ALL CITY COUNCIL MEETINGS:

#### **Public Comments**

Individuals may comment regarding items on the Council agenda or any other City related business they wish to address the City Council about, including items discussed in a previous Council Workshop. Those wishing to comment must register by completing an "Intent to Speak" card (located outside of the Council chambers). Completed cards will be collected at the start of the meeting and delivered to the Mayor, who will call each speaker to the podium at the appropriate time. Comments specific to agenda items scheduled for public hearings should be reserved and delivered during the public hearing session.

Courtesy, civility, and respect for others is expected. All comments should be addressed directly to the Council. Commenters who are called upon by the Mayor to speak are the only persons allowed to speak during the allotted time. Comments, or other distractions from the audience intended for commenters or others are not permitted. The Mayor, as the chairperson for the meeting, retains the discretion to deviate from the formats described below.

***There are two general opportunities for the public to address the Council:***

For the first opportunity (which will occur toward the start of the meeting) there is no limit to the number of speakers, although public comments will be held to an overall time limit of 30 minutes so City business may proceed. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

For the second opportunity (which will occur toward the end of the meeting) there is no limit to the number of speakers, and no overall time limit. Speakers have a time limit of 3 minutes per person, may only speak once, and may not cede time to other commenters.

**Other Opportunities to Participate**

The public may also participate via email if addressed to [councilcomments@cortezco.gov](mailto:councilcomments@cortezco.gov). Comments received by 3:00pm the day of a Council meeting will be delivered to Council the same day and entered into the meeting minutes. The public may also send letters to the Council by addressing them to "City Council" 123 Roger Smith Ave., Cortez, CO 81321. In-person deliveries are also accepted.

MOVED, SECONDED, AND ADOPTED THIS 22<sup>ND</sup> DAY OF MARCH, 2022.

CITY OF CORTEZ

ATTEST:



LINDA L. SMITH, CITY CLERK



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MICHAEL J. LAVEY, MAYOR

03/22/2022