CITY OF CORTEZ
BOARD MEMBER APPLICATION

INSTRUCTIONS:

1. Please read "Applicant Note."
2. Complete both sides of this form.
3. If more space is needed to complete any question, use comment section on the back and add extra pages as needed.
4. Print clearly; incomplete or illegible applications will not be processed.

TODAY'S DATE: _____

NAME: _____
LAST FIRST MIDDLE

DRIVERS LICENSE NUMBER:_____

HOME PHONE: _____ WORK PHONE: _____

EMAIL:_____

CURRENT ADDRESS: _____
STREET ADDRESS CITY STATE ZIP

PRIOR ADDRESS: _____
STREET ADDRESS CITY STATE ZIP

MAILING ADDRESS IF DIFFERENT FROM ABOVE: _____

_____

APPLICANT NOTE: This application form is intended for use in evaluating your qualifications as a board member. This is not an employment contract. Please answer all questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after volunteering, terminating board member status. All qualified applicants will receive consideration without discrimination. A felony conviction will not necessarily bar an applicant from serving on a board.

SECURITY: List states and counties of residence for the past seven years. _____

_____YES _____NO Have you used any names or Social Security Numbers other than those on this page? If so, please list.

_____YES _____NO Have you been convicted of a felony in the past ten years? If so, please describe below.
(In accordance with company policy this information will be reviewed for volunteer relatedness and time since last conviction.)

DATE	CITY/STATE	CHARGE
1.		
2.		
3.		

AVAILABILITY: Which board position are you applying for? _____

VOLUNTEER HISTORY: Please provide past work experience, training, or volunteer experience pertinent to the Board:

State your interest in serving on this board or commission:

Education:

Would you represent any specific segment of the community that has an interest in the activities of the Board?

A conflict of interest can arise for a board member if they or a member of their immediate family work or volunteer in a field that relates to the topics that may come before the board on which you serve. Would serving on your primary choice of Board create a conflict of interest for you, occupational or otherwise?

Do you or any members of your immediate family conduct business with the City of Cortez? If yes, please explain:

Are you currently serving on any other Board or Commission? If yes, please list all:

USE ADDITIONAL PAGES, IF NECESSARY

CERTIFICATION AND RELEASE: I certify that I have read and understand the applicant note on page one of this form and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omissions or misrepresentations of facts on this application may result in rejection of my application or discharge at any time during my volunteering. I authorize the City of Cortez and/or its agents, to verify any of this information including, but not limited to, criminal history and motor vehicle driving records. I authorize all persons, schools, companies and law enforcement authorities to release any information concerning my background and hereby release any said persons, schools, companies and law enforcement authorities from any liability for any damage whatsoever for issuing this information. I also understand that the use of illegal drugs or alcohol is prohibited while volunteering. If the City of Cortez policy requires, I am willing to submit to drug testing to detect the use of illegal drugs prior to and during volunteering.

SIGNATURE **DATE**

A background check will be conducted by the City of Cortez for all applicants.

Resume and cover letter submission: while not required, it can provide helpful context for your application.

For questions or additional info about boards or the application process, please contact Danielle Wells at dwells@cortezco.gov.