



Cortez City Hall
123 Roger Smith Ave
Cortez, CO 81321
970 – 565 – 3402

CITY OF CORTEZ: COMMUNITY & ECONOMIC DEVELOPMENT

2026 BUSINESS BEAUTIFICATION GRANT

Cortez-based businesses and nonprofits can apply for up to \$3,000 in matching funds to improve a business's existing façade or primary public entrance.

Please see the Beautification Grant Informational Flyer for eligibility and program requirements.

Grant Application

1. Have you read the Grant Information Flyer for Eligibility and Program Requirements?
2. Have you completed work on your proposed project? YES – STOP!!!! NO- Keep going

Business Name: _____		
Business Address: _____		
City: _____	State: _____	Zip Code: _____
Business Type: <input type="checkbox"/> For Profit <input type="checkbox"/> Nonprofit <input type="checkbox"/> Other		
Has the applicant business received grant funding from the City of Cortez in 2025 or 2026? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Did the applicant business receive a Beautification Grant award in 2025? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, what was the total grant award? \$_____.		

First Name: _____		Last Name: _____	
Phone Number: _____			

Email Address: _____

Grant Narrative

Provide in the space below, or attach, a brief description of your Beautification project and why your business is applying for grant funding. Narratives must be written in complete sentences, 300 words or less.

Budget Worksheet

Total Project Cost:

\$ _____ . _____

Directions: Complete the budget worksheet below and attach it with your grant application. Please include all supplies, materials, and contract services related to the Beautification Project proposed in the Grant Narrative. Estimating prices for products is allowable, however applicants should be as precise as possible. You may add or delete rows in the budget worksheet as needed.

The grant application **must** include **quotes or estimates** for the following budget items:

- Contracted labor from an outside company
- Individual items costing over \$500.00

Please note: The Beautification Grant will pay for purchasing materials or outside contract work. Paying yourself or employees for time spent completing Beautification projects is not an eligible expense.

The first line has been completed as an example.

***Do not purchase products or begin work prior to grant approval. Attach quotes for large purchases and contractor proposed work.**

Line Item	Item Description	Vendor/Contractor *(Montezuma County based vendors preferred)	Price per item (include estimated tax)	Quantity	Total Cost
0	Paint for business wall	Local hardware store, 1 gallon	\$45.00	2	\$ 90.00
1					\$
2					\$
3					\$
4					\$
5					\$
6					\$
7					\$
8					\$
9					\$
PROJECT TOTAL:				\$	

Attachments

Attach the following documents to your completed application:

- Contractor and/or vendor quotes (Montezuma County based contractors and vendors preferred) for any contracted services or single items >\$500 (usually custom-made signs, doors, etc.)
- Before photo of your proposed Beautification project
- Completed 2025 W-9 Form (*you can find the most recent W-9 Form at: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>*)
- Certificate of Good Standing or equivalent from the Secretary of State (*Instructions to obtain a certificate from the Secretary of State can be found at: <https://www.cortezco.gov/931/Business-Beautification-Grant>*)

Turn in completed applications and attachments to

Cortez City Hall, 123 E Roger Smith Avenue, Cortez, Colorado 81321

ATTN: Community & Economic Development Department

Questions? Email: hwest@cortezco.gov | Phone: (970) 331-0213

With special thanks to our funding partners: Cortez Retail Enhancement Association and Colorado Housing and Finance Authority

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